

JOB TITLE:	TL, IT & DIGITAL BANKING CONTROL	REFERENCE INDICATOR:	
DIVISION	GROUP INFORMATION SECURITY & CONTROL	DEPARTMENT/ UNIT:	IT & DIGITAL BANKING CONTROL
<u>JOB OBJECTIVE(S)</u> ▪ To ensure early detection and prevention of security risks and vulnerabilities within critical IT Resources in the Bank. ▪ To provide Control Counseling, Advisory and Decision Support Service including risk-based performance management on emerging threats to the activities in the Bank. ▪ To create and improve homogenous Information Security Culture in all functions that aligns with the Bank's Control and business objectives. ▪ To foster Regulatory Compliance of IT Infrastructures and adaptability of global best practices without undue exposure to all known vulnerabilities ▪ Strong relationship building			

DUTIES & RESPONSIBILITIES

- a. Ensure Policy/Procedure/Regulatory Compliance
- b. Build strong KYC compliance environment in ICT, Business Software Support, E Business and Channels Support functions.
- c. Ensure strict compliance with the Bank's logical access controls and Information Security policies in the day-to-day activities of all Users in the Bank.
- d. Ensure that all outsourced IT User functions are properly executed in line with Service Level agreements and the Bank's Information Security policies.
- e. Ensure that Users of all critical and vital applications in the Bank are effectively reviewed and monitored.
- f. Ensure prompt resolution of all open issues in the Audit Report, Management letter, Regulatory Examiners Report and other Statutory Examiners Report relating to IT and systems.
- g. Conduct comprehensive risk assessments covering the design, implementation and operation of all the Bank's E-Channels products to ensure that all key risks are identified/assessed and appropriate controls recommended and implemented.
- h. Perform periodic technical security assessments of all E-Channels products platforms, applications and databases
- i. Participate in user acceptance testing (UAT) for new E-Channels, Collection platforms and enhancements to existing products.
- j. Review of all Automated Income lines as may be assigned by Head Internal Control.
- k. Ensure prompt and qualitative rendition of relevant Assessment and Compliance reports to the Head, Internal Control including the Monthly Reports and Ad-hoc.

KEY PERFORMANCE INDICATORS

- a. Zero Tolerance for Operational/Fraud Loss.
- b. Quantum of undetected regulatory/statutory infractions.
- c. Quantum of undetected internal policy and procedure infractions.
- d. Quality and Timeliness of losses and loss events reporting in processing areas
- e. Magnitude of IT related Regulatory sanctions.
- e. Audit rating of Logical Access Controls and IS Quality Assurance.
- f. Integrity of the logical access database.
- g. Promptness, Accuracy and Validity of Exception Reporting/Rendition of all Activity reports
- h. Exceptions observed in peer review, control adequacy checks and other Information Security & Quality Assurance checks administered on the unit.
- i. Gaps between the prescribed TAT and actual service delivery period.

JOB REQUIREMENTS

Education: Minimum of First Degree or equivalent in Business Information Systems, Computer Science, or Computer Engineering

Certification: Added advantage in any related certifications such as CISA, CISSP, CRISC, ISO 27001, CISCO, ITIL, PCI DSS

Experience: One to two (1-2) years cognate experience.

KEY COMPETENCY REQUIREMENTS

Knowledge

- Basic and Intermediate Banking Operations knowledge
- IT Fraud and Operational risk knowledge
- Systems Security Policy, Statue and Regulation interpretation/implementation.
- Revenue assurance and Product Knowledge
- Detailed and Extensive Working Knowledge of Microsoft word, Excel and power point, Intranet Mailing facility and the core & ancillary banking applications deployed by the bank.

Skill/Competencies

- Analytical and Investigation Skills
- Auditing Skills
- Basic and Intermediate Banking Operations Skills
- Computer Assisted Audit Techniques Skills (CAAT)
- Comprehensive Information System Control Skills
- Comprehensive Information System Audit Skills
- Oral and written Communication Skills
- Tactical Skills

REPORTING RELATIONSHIPS

Functionally reports to: HEAD, INTERNAL CONTROL

JOB HOLDER

SUPERVISOR:



JOB DESCRIPTION

Name:	Name:
Signature:	Signature:
Date:	Date: